

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms etc.

Govt. College of Teacher Education has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities i.e. laboratory, library, sports complex, computers, classrooms etc.

1. Maintenance of library:

For the maintenances of library infra-structure and facilities the library advisory committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials. The college has a good stock of texts and references in the library.

2. Maintenance of the laboratory:

The laboratory equipments, specimens, and other necessary items are purchased by the office of the Principal and purchase committee as per the requirements of the Institution.

Maintenance of the sports facilities:


Teacher In-charge of Physical Education takes the responsibility of the maintenances of the sport facilities. The necessary goods and sports articles are purchased by the office of the Principal as per the recommendations of the sports teacher.

Maintenance of Computers and IT facilities:

The office of the Principal decides about purchasing necessary ICT equipments as per recommendations or requests received from the students, staff, and administrative office of the college. ICT facilities are maintained by computer skilled personnel (Lab attendant, ICT Lab) of the college and they also take the responsibilities of periodic up-gradations of the ICT resources. ICT in-charge (Assistant Professor in Computer Applications) of the college looks after the maintenance of ICT facilities. Technical guidance and other facilitation are provided by ICT In-charge (Assistant Professor in Computer Applications).

Classroom facilities:

The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by peons and sweepers. After the admission process in every semester it is ensured that all the

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classrooms have adequate desks/chairs. The fans and electrical appliances are checked wherever requirements are found by the purchase committee. The purchase committee makes the purchases after approval from the Principal. Projectors are installed in three classrooms, training room and multi-purpose hall. Teachers make frequent use of these support services.

Student support and welfare:

In the college campus, there is a healthy and academic environment for the welfare of the students. Various committees have been formed in the college to provide support services, student welfare and to meet their needs. Optimum facilities are provided to the students to interact with the teacher educators, to clarify their doubts and to discuss their academic problems/ problems related to competitive examinations. In few committees, there is student representation. College follows class representative system. There is scholarship facility, hostel facility, transport facility (bus pass) etc. available to the students.

Girls Hostel:

The hostel advisory committee looks after the hostel facilities for the boarders in the college campus. The girls' hostel in the college campus with 59(fifty-nine) girls has a warden, and a night chowkidar. The hostel advisory committee ascertains smooth administrative functioning of the hostels as well as tries to maintain a homely environment for its boarders.

Academic Support:

The college is permanently affiliated to Himachal Pradesh University Shimla. The college has an elaborate academic support mechanism. The college follows the new syllabus of HPU for the B.Ed. course. The examination system is very systematic and transparent. The mid-term examinations are conducted by the examination committee of the college. The committee is responsible for all affairs related to examinations. In the admission process the college has followed the HPU norms and procedures as well as rule of the State Government.



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