



PROSPECTUS

2022-2024



GOVERNMENT COLLEGE OF TEACHER EDUCATION DHARAMSHALA

NAAC Reaccredited Grade 'B' (2nd Cycle)

Distt. Kangra, Himachal Pradesh Pin Code: 176215

Phone: 01892-223140

Email: gctedharamshala-hp@nic.in | Website: www.gcte.in

PRINCIPAL, TEACHING & NON-TEACHING STAFF

SENIOR TUTORS



Prof. Arti Verma, Principal

Non-Medical



Dr. Yuvraj Singh Pathania
Associate Professor Physics

Medical



Dr. Ravinder Singh Gill
Associate Professor Geography

Arts & Commerce



Dr. Ramesh K Kaundal
Associate Professor Economics



Prof. Preeti Prabha
Associate Professor English



Prof. Anjali Sharma
Associate Professor Hindi



Dr. Naresh Singh Mankotia
Associate Professor Physical Education



Prof. Yugraj Singh
Associate Professor Geography



Prof. Babita Kumari
Assistant Professor Mathematics



Prof. Shivani Datta
Assistant Professor English



Prof. Manoj Kumar
Assistant Professor
Computer Applications



Prof. Pooja Chaudhary
Assistant Professor Commerce



Dr. Atul Thakur
Assistant Professor Education



Dr. Anup Kumar
Assistant Professor Education



Prof. Reenu Chaudhary
Assistant Professor Zoology

NON-TEACHING STAFF



Sh. Ashwani Kumar
Office Supdt.-II



Sh. Nirman Singh
Clerk



Sh. Munish Kumar
Asstt. Librarian



Sh. Ravinder Kumar
LA



Sh. Vijay Kumar
ICT



Sh. Sanjeev Kumar
ICT



Sh. Sanjeev Kumar



Smt. Urmila Devi



Smt. Anju Devi



Sh. Pardeep Singh



Sh. Chuni Lal



Smt. Kaya Devi



GOVERNMENT COLLEGE OF TEACHER EDUCATION
DHARAMSHALA

ESTABLISHED IN
1956

VISION
INCLUSIVE AND QUALITY TEACHER EDUCATION FOR EXCELLENCE

MISSION
“विद्ययाऽमृतमश्नुते”
THROUGH GYAN YOG, WE WILL ATTAIN IMMORTALITY
(FROM ISHAVASHOUPANSHID XI)

UGC RECOGNITION
2(f) & 12(b)

NAAC ACCREDITATION
May 2015

AFFILIATING UNIVERSITY
SARDAR PATEL UNIVERSITY MANDI



PROGRAMME
TWO YEARS B.Ed. (Arts, Science & Commerce)

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INSTITUTIONAL CALENDAR 2022-2024

VAN MAHOTSAV	1ST JULY
B.Ed. COUNSELLING BY HPU/DOCUMENTS VERIFICATION AT GCTE	10TH JULY ONWARDS
WORLD POPULATION DAY	11TH JULY
PRINCIPAL'S ADDRESS	
REGULAR TEACHING/MACRO TEACHING 1ST & 3RD SEMESTER	27TH JULY
INDEPENDENCE DAY	15TH AUGUST
SADBHAVNA DIVAS	20TH AUGUST
CSCA FORMATION	AS NOTIFIED BY UNIVERSITY
SIP II 3RD SEMESTER (16 WEEKS IN SCHOOLS)	26TH AUGUST ONWARDS
NATIONAL SPORTS DAY	29TH AUGUST
ENROLMENT OF RED RIBBON CLUB AND ROVERS AND RANGERS	LAST WEEK OF AUGUST
TEACHERS' DAY	5TH SEPTEMBER
HINDI DIVAS	14TH SEPTEMBER
PTA FORMATION	LAST SATURDAY OF SEPTEMBER
GANDHI JAYANTI	2ND OCTOBER
WORLD TEACHERS' DAY	5TH OCTOBER
INTERNATIONAL GIRLS CHILD DAY/NATIONAL EDUCATION DAY	11TH OCTOBER
VIGILANCE AWARENESS WEEK	31ST OCTOBER TO 05TH NOVEMBER
RASHTRIYA EKTA DIVAS	31ST OCTOBER
MID SEMESTER EXAMS 1ST & 3RD SEMESTER	NOVEMBER
EDUCATION DAY	12TH NOVEMBER
ANNUAL ATHLETIC DAY	LAST WEEK OF NOVEMBER
CONSTITUTION DAY	30TH NOVEMBER
WORLD AIDS DAY	1ST DECEMBER
WORLD DAY OF HANDICAPPED	3RD DECEMBER
ARMED FORCES DAY	7TH DECEMBER
HUMAN RIGHTS DAY	10TH DECEMBER
NATIONAL MATHEMATICS DAY	22ND DECEMBER
NATIONAL CONSUMER DAY	24TH DECEMBER
END SEMESTER EXAMS 1ST & 3RD SEMESTER	DECEMBER AS PER HPU NOTIFICATION
NATIONAL YOUTH DAY	12TH JANUARY
STATEHOOD DAY	25TH JANUARY
REPUBLIC DAY	26TH JANUARY
MARTYRS' DAY	30TH JANUARY
FOUNDATION DAY OF SCOUTS & GUIDE	22ND FEBRUARY
NATIONAL SCIENCE DAY	28TH FEBRUARY
INTERNATIONAL WOMAN DAY	8TH MARCH
WATER DAY	22ND MARCH
ANNUAL CULTURAL FUNCTION/CSCA FUNCTION	3RD WEEK OF MARCH
WORLD HEALTH DAY	7TH APRIL
HIMACHAL DAY	15TH APRIL
EARTH DAY	22ND APRIL
WORLD BOOK DAY	23RD APRIL
ANNUAL PRIZE DISTRIBUTION FUNCTION	Last Week Of April
SIP PHASE-I 2ND SEMESTER (4 WEEK IN SCHOOLS)	1ST MAY TO 28TH MAY
INTERNATIONAL LABOUR DAY	1ST MAY
ANTI TOBACCO DAY	31ST MAY
MID SEMESTER EXAMS 2ND & 4TH SEMESTER	LAST WEEK OF MAY
WORLD ENVIRONMENT DAY	5TH JUNE
INTERNATIONAL YOGA DAY	21ST JUNE
END SEMESTER EXAMS 2ND & 4TH SEMESTER	1ST WEEK OF JULY AS PER HPU NOTIFICATION

NOTE: - Some dates may need to be changed subject to the notification of the Affiliating University or the Himachal Pradesh Government orders.

From the Principal's Desk...



Dear Students,

I take great pride in welcoming you to Government College of Teacher Education Dharamshala in the new Academic Session 2022-2024. The college was established in 1956 and has the distinction of being the oldest and only college of Government in the state imparting B.Ed. degree. The college offers a two year B.Ed. programme to the students of arts, science and commerce. Apart from academics, the college provides ample opportunities in sports, cultural and other co-curricular activities like dramatics, debates, Red Ribbon, Rovers and Rangers and Eco clubs, to name a few. Various departmental Societies give an opportunity to you to show-case your talent in your chosen discipline. Participation in such activities will help you inculcate a sense of teamwork, matured understanding and social responsibility along with mutual respect and discipline. It will make your personality holistic.

Education plays a key role in the overall development of the society. The role of education is definitely not limited to giving and grasping knowledge and theory. The true goal of education transcends much beyond just awarding degree and certificate to the students. As Mahatma Gandhi said, "By Education I mean an all-round drawing out of the best in child and man-body, mind and spirit". The ultimate goal of education is the discovery of the meaning of life and the fulfilment of life and all mankind as well as for oneself. The quest of education is knowledge, humanity, culture, wisdom and sharpness but it should be noted that knowledge is not given but earned and character is not granted but cultivated.

GCTE not only focuses on the theoretical curriculum, but also help in the development of a student personality, extra-curricular activities and over all perspective. Everything that makes a good institution are - a highly trained faculty, rich library, placement division, teaching methods, liberty to think and express themselves - we have it here. I firmly believe that our GCTE is more than just a place to learn. It gives you a chance to grow by equipping with everything you need to achieve excellence. We also ensure students get the best start to their future career to become smart and careful citizen of our glorious country, India.

I welcome and wish all the students a grand success in their career and prosperity in their future life.

*Prof. Arti Verma
Principal*

1. **Brief Profile of the Government College of Teacher Education, Dharamshala Kangra Himachal Pradesh**

Traditionally, 'Teacher' was regarded as the Oracle and the transmitter of knowledge, but now there is a paradigm shift as regards to his/her role in the field of teaching. In the 21st century, teachers are expected to invent new horizons of knowledge and help students to keep pace with the change of time. Therefore, the role of teacher today, is of paramount importance. Teachers are the edifice atop which the entire Education System stands. Therefore, to make the Educational Pyramid strong, strengthening teacher education is a must. Besides, reform and success of school education depends largely on the quality of the teachers. So, to equip the teachers with the present trends of handling the school curricula and help keep pace with the explosion of knowledge, the institute like B.Ed. has been initiated.

The Government College of Teacher Education (GCTE) Dharamshala was established in September, 1956 by the Government to meet the ever-growing demand of trained teachers. The college is since then catering to the educational needs of Pre-service and In-service teachers. It got upgraded from Government College of Education to Government College of Teacher Education by Ministry of Human Resource Development, Government of India on 24th February, 1993.

The National Assessment and Accreditation Council (NAAC) have re-accredited this institution with 'B' Grade in the second cycle (May, 2015) with CGPA of 2.65. The college caters to Pre-service and In-service Teacher Trainings by conducting Induction Programmes, Teacher Training and Capacity Building Programmes, Seminars and Workshops, for In-service Teachers and Heads of Educational Institutions of six districts (Chamba, Kangra, Hamirpur, Mandi, Kullu and Lahaul & Spiti) of H.P. Various committees and cells have been established in the college for addressing the needs of the learner's viz. Internal Quality Assurance Cell, Grievance Redressal Cell, Women Grievance Redressal Cell, Guidance-Counselling and Placement Cell etc. Extensive theoretical orientation supplemented with five months teaching practice/internship provides a healthy learning environment for the holistic and harmonious development of the prospective teachers. The Government College of Teacher Education, Dharamshala is permanently affiliated to Sardar Patel University, (SPU) Mandi recognised from National Council for Teacher Education (NCTE), New Delhi.

2. **Infrastructure:** The college infrastructure provides excellent facilities such as interactive classrooms, well-furnished languages lab cum ICT Lab equipped with more than 20 computers, Projectors and other equipments, Library with more than 17000 + volumes, well-lighted reading room, book bank for the needy learners, different laboratories viz. Educational-Psychology Laboratory, Sciences Laboratories, Language Lab and well-furnished soundproof Multipurpose Hall with seating capacity of 250. The college also has Faculty House cum Canteen for teachers, student teachers and trainees of State and Central Institutions. The college also has Indoor and Outdoor sports facilities in the form of a volley ball court, Basket Ball Court under construction for physical development of the trainee-student-teachers.

3. STAFF POSITION

Principal: Prof. Arti Verma

Ph. 9418151502

Teaching Faculty

1. Dr. Yuvraj Singh Pathania Ph. 7018327486	2. Dr. Ravinder Singh Gill Ph. 8629084405
3. Dr. Ramesh K Kaundal Ph. 9418137811	4. Prof. Preeti Prabha Ph. 9805428220
5. Prof. Anjali Sharma Ph. 7876372719	6. Dr. Naresh Singh Mankotia Ph. 9418015905
7. Prof. Yugraj Singh Ph. 9418111841	8. Prof. Babita Kumari Ph. 7018559580
9. Prof. Shivani Datta Ph. 9418562705	10. Prof. Manoj Kumar Ph. 8219500377
11. Dr. Pooja Chaudhary Ph. 9418222044	12. Dr. Atul Thakur Ph. 9625312144
13. Dr. Anup Kumar Ph. 9418652321	14. Prof. Reenu Chaudhary Ph. 9418824147

Non-Teaching Staff

Ministerial Staff

1. Sh. Ashwani Kumar Ph. 9418188560 (Office Supdt.)	2. Sh. Nirman Singh Ph. 9816877379 (Clerk)
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Library and Laboratory Staff

1. Sh. Munish Kumar Ph. 7807313136 (Assistant Librarian)	2. Sh. Ravinder Kumar (LA) Ph. 7018029895
3. Sh. Vijay Kumar (ICT) Ph. 7018240767	4. Sh. Sanjeev Kumar (ICT) Ph. 9418876775

Class IV

1. Sh. Sanjeev Kumar Ph. 9418876775	2. Smt. Urmila Devi Ph. 9625626454
3. Smt. Anju Devi Ph. 9625148657	4. Sh. Pardeep Singh Ph. 9418713034
5. Sh. Chuni Lal Ph. 7833889131	6. Smt. Kaya Devi Ph. 8091033116

4. Admission Committees 2022-24

4.1 Admission Guidance & Counselling Committee

Dr. Yuvraj Singh Pathania	(Non-Medical)
Dr. Ravinder Singh Gill	(Medical)
Dr. Ramesh K Kaundal	(Arts/Commerce)

Science Stream (Medical) VENUE: Room No. 9

Dr. Naresh Mankotia	Convener
Dr. Atul Thakur	Member
Prof. Reenu Chaudhary	Member

Science Stream (Non-Medical) VENUE: Room No. 8

Prof. Yugraj Singh	Convener
Prof. Babita Kumari	Member
Prof. Manoj Kumar	Member
Dr. Anup Kumar	Member

Arts/Commerce Stream VENUE: Room No. 13

Prof. Preeti Prabha	Convener
Prof. Anjali Sharma	Member
Prof. Shivani Datta	Member
Dr. Pooja Chaudhary	Member

Final Committee VENUE: Main Staff Room

Dr. Yuvraj Singh Pathania	Convener
Dr. Ravinder Singh Gill	Member
Dr. Ramesh Kumar Kaundal	Member

Prospectus Sale Venue: Varandha Outside Room No.8

Sh. Ravinder Kumar	(LA)
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4.2 Administrative/Academic/Co-Curricular Committees 2022-24

1. College Advisory Council

Dr. Yuvraj Singh Pathania	Convener
Dr. Ravinder Singh Gill	Member
Dr. Ramesh Kumar Kaundal	Member
Prof. Preeti Prabha	Member
Prof. Anjali Sharma	Member
Prof. Naresh Mankotia	Member
Prof. Yugraj Singh	Member
Office Superintendent	Member

2. Senior Tutors

Dr. Yuvraj Singh Pathania	Non-Medical
Dr. Ravinder Singh Gill	Medical
Dr. Ramesh Kumar Kaundal	Arts & Comm.

3. College Website

Dr. Ramesh Kumar Kaundal	Convener
Prof. Manoj Kumar (ICT)	Member

4. Internal Quality Assurance Cell (IQAC)

Principal	Chairperson
Sh. S K Pathak	Retd. Principal
Dr. Jyoti Kumar	Retd. Principal
Dr. Ravinder Singh Gill	Convener
Prof. Yugraj Singh	Co-convener
Prof. Manoj Kumar (ICT)	Member
Dr. Pooja Chaudhary	Member
Dr. Atul Thakur	Member
Dr. Anup Kumar	Member
Ms. Kanika	Alumna
Librarian	Member
Office Superintendent	Member

5. Prospectus Committee

Dr. Ramesh Kumar Kaundal	Convener
Prof. Yugraj Singh	Member
Prof. Manoj Kumar (ICT)	Member

- 6. Scholarship and Financial Aid Committee**
 Dr. Ramesh Kumar Kaundal Convener
 Prof. Shivani Datta Member
 Dr. Pooja Chaudhary Member
 Sh. Nirman Singh (Univ Clerk) Office Assistance
- 7. Grievance Redressal Committee (Employees)**
 Dr. Yuvraj Singh Pathania Convener
 Dr. Ravinder Singh Gill Member
 Dr. Ramesh Kumar Kaundal Member
 Prof. Preeti Prabha Member
 Prof. Anjali Sharma Member
 Office Superintendent Member
 Smt. Anju Devi (Class-IV) Member
- 8. Women Grievance Redressal Cell/ Women Harassment at work Place**
 Prof. Preeti Prabha Convener
 Prof. Anjali Sharma Member
 Prof. Babita Kumari Member
 Prof. Shivani Datta Member
 Smt. Sangeeta Gautam Member
 (Advocate Dist Court Dharamshala)
- 9. Discipline-Cum-Anti- Ragging Committee**
 Prof. Naresh Mankotia Convener
 Prof. Babita Kumari Member
 Prof. Shivani Datta Member
 Dr. Atul Thakur Member
- 10. Complaints/Legal Matters/RTI**
 Sh. Ashwani Kumar Office Supdt. -II
 Sh. Nirman Singh Clerk
- 11. Committee for Training and Extension Activities**
 Dr. Yuvraj Singh Pathania Convener & In-charge Training (Colleges)
 Prof. Yugraj Singh In-charge Training (Schools)
 Prof. Manoj Kumar (ICT) Member
 Sh. Nirman Singh (Univ. Clerk) Office Assistance
 Computer Lab Attendant Office Assistance
- 12. Printing Work Committee**
 Prof. Yugraj Singh Convener
 Prof. Shivani Datta Member
 Dr. Atul Kumar Member
- 13. Career Guidance, Counselling and Placement Cell**
 Dr. Ramesh Kumar Kaundal Convener/ Member Secretary
 Dr. Atul Thakur Member
 Dr. Anup Kumar Member
- 14. UGC Cell**
 Dr. Naresh Mankotia Convener
 Prof. Manoj Kumar (ICT) Member
 Dr. Anup Kumar Member
- 15. Library Advisory Committee**
 Prof. Preeti Prabha Convener
 Prof. Shivani Datta Member
 Dr. Pooja Chaudhary Member
 Dr. Anup Kumar Member
 Librarian Member
- 16. Infrastructure Development and Maintenance Committee**
 Dr Yuvraj Singh Pathania Convener
 Dr. Ravinder Singh Gill In-charge Construction
 Dr. Ramesh Kumar Kaundal In-charge Repair Works
 Prof. Anjali Sharma In-charge Cleanliness
 Prof. Yugraj Singh In- charge Water Supply
 Prof. Babita Kumar In-charge Hostel
 Prof. Manoj Kumar ICT In-charge ICT Service
 Dr. Atul Thakur In-charge Electricity
- 17. Faculty House/Canteen Committee**
 Principal Chairman
 Dr Yuvraj Singh Pathania Vice-President
 Dr. Ravinder Singh Gill Secretary
 Dr. Ramesh Kumar Kaundal Treasurer
 Prof. Anjali Sharma Member

- 18. RUSA (Rastriya Uchtar Shiksha Abhiyan)**
 Prof. Babita Kumari Convener
 Prof. Manoj Kumar (ICT) Member
- 19. Building Fund Committee**
 Principal Chairperson
 Mayor/Deputy Mayor, Member
 MC Dharamshala
 Executive Engineer (PWD) Member
 Dharamshala
 Dr. Ravinder Singh Gill (Faculty) Member
 Prof. Yugraj Singh (Faculty) Member
 PTA President Member
 Representative of CSA Member
- 20. School Internship Programme (SIP) Committee**
 Dr. Yuvraj Singh Pathania Convener
 Dr. Ramesh Kumar Kaundal Member
 Prof. Anjali Sharma Member
 Prof. Babita Kumari Member
 Prof. Manoj Kumar (ICT) Member
 Prof. Shivani Datta Member
 Dr. Pooja Chaudhary Member
 Prof. Reenu Chaudhary Member
- 21. Examination Committee**
 Dr. Ravinder Singh Gill Convener
 Prof. Yugraj Singh Member
 Prof. Manoj Kumar (ICT) Member
 Sh. Nirman Singh (Clerk) Office Assistance
 Sh. Ravinder Pathania (L.A.) Office Assistance
- 22. Cultural and Co-curricular Activities Committee**
 Prof. Anjali Sharma Convener
 Prof. Babita Kumari Member
 Dr. Pooja Chaudhary Member
 Prof. Shivani Datta Member
 Prof. Reenu Chaudhary Member
- 23. Research Project Committee**
 Dr. Ramesh Kumar Kaundal Convener
 Dr. Atul Thakur Member
 Dr. Anup Kumar Member
- 24. Notice Board Display/Wall Magazine**
 Prof. Shivani Datta Convener
 Prof. Reenu Chaudhary Member
- 25. Social Media & Press**
 Prof. Anjali Sharma Convener
 Prof. Reenu Chaudhary Member
- 26. Extension & Outreach Activities Committee**
 Prof. Anjali Sharma Convener
 Dr. Pooja Chaudhary Member
 Dr. Anup Kumar Member
- 27. Editorial Board (College Magazine "Dhauladhar")**
 Prof. Preeti Prabha Editor-in- chief
 Prof. Anjali Sharma Editor Language Section
 Prof. Yugraj Singh Editor Training Section
 Prof. Manoj Kumar (ICT) Editor ICT Section
 Dr. Pooja Chaudhary Editor Science/ Arts/ Commerce Section
 Dr. Atul Thakur Editor Education Section
 Prof. Reenu Chaudhary Editor Science Section
- 28. Time Table Committee**
 Dr. Ramesh Kumar Kaundal Convener
 Prof. Manoj Kumar (ICT) Member
 Prof. Reenu Chaudhary Member
- 29. First Aid Committee**
 Dr. Naresh Mankotia Convener
 Dr. Atul Thakur Member
 Prof. Reenu Chaudhary Member
- 30. Clubs**
 Dr. Ramesh Kumar Kaundal Social Science Club
 Prof. Yugraj Singh Environment and Eco Club
 Prof. Babita Kumari Mathematics Club
 Prof. Reenu Chaudhary Science Club
 Prof. Shivani Datta Red Ribbon Club
 Prof. Reenu Chaudhary Rover and Ranger Club

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| <p>31. School Safety Project Phase-II/Disaster Management
 Prof. Yugraj Singh Convener
 Dr. Atul Thakur Member
 Dr. Anup Kumar Member</p> | <p>39. NAAC / AQAC
 Dr. Ravinder Singh Gill Convener
 Dr. Ramesh Kumar Kaundal Member
 Prof. Yugraj Singh Member
 Prof. Shivani Datta Member
 Prof. Manoj Kumar Member
 Prof. Pooja Chaudhary Member
 Dr. Atul Thakur Member
 Dr. Anup Kumar Member
 Prof. Reenu Chaudhary Member</p> |
| <p>32. Road Safety Committee
 Prof. Manoj Kumar Convener
 Dr. Pooja Chaudhary Member
 Dr. Atul Thakur Member</p> | <p>40. Campus Beautification
 Prof. Yugraj Singh Convener
 Dr. Atul Thakur Member
 Dr. Anup Kumar Member
 Prof. Reenu Chaudhary Member</p> |
| <p>33. Biometric Attendance
 Dr. Atul Thakur Convener
 Sh. Ravinder Pathania (L.A.) Office Assistance
 ICT Lab Attendant Office Assistance</p> | <p>41. Herbal Club/Committee
 Dr. Atul Thakur Convener
 Prof. Reenu Chaudhary Member</p> |
| <p>34. Purchase/ GEM Committee
 Principal Chairperson
 Dr. Ramesh Kumar Kaundal Convener
 Prof. Yugraj Singh Member
 Sh. Ashwani Kumar (Off. Supdt.) Member</p> | <p>42. Morning Assembly
 Prof. Yugraj Singh House In-charge
 Prof. Manoj Kumar House In-charge
 Dr. Atul Thakur House In-charge
 Dr. Anup Kumar House In-charge</p> |
| <p>35. Hostel Advisory Committee
 Prof. Preeti Prabha Convener
 Prof. Anjali Sharma Member
 Prof. Yugraj Singh Member
 Prof. Babita Kumari Member
 (Hostel Warden)
 Prof. Shivani Datta Member</p> | <p>43. Anti Drug Abuse Prevention Committee
 Prof. Shivani Datta Convener
 Dr. Atul Thakur Member</p> |
| <p>36. Refreshment/Lunch Committee
 Dr. Ravinder Singh Gill Convener
 Prof. Yugraj Singh Member
 Prof. Babita Kumari Member
 Office Superintendent Member</p> | <p>44. Committee for Persons with Special Needs
 Dr. Anup Kumar Convener
 Prof. Reenu Chaudhary Member</p> |
| <p>37. Equal Opportunity Cell
 Prof. Babita Kumari Convener
 Dr. Pooja Chaudhary Member
 Prof. Reenu Chaudhary Member</p> | <p>45. Gender Champion
 Dr. Pooja chaudhary Convener
 Miss. Richa Sood 21104 Student
 Mr. Sandeep Kumar 21278 Student</p> |
| <p>38. CSCA Advisory
 Dr. Yuvraj Singh Pathania Convener
 Dr. Ravinder Singh Gill Member
 Dr. Ramesh Kumar Kaundal Member
 Prof. Preeti Prabha Member
 Prof. Anjali Sharma Member</p> | <p>46. Staff Secretary Prof. Shivani Datta
 47. PTA Secretary Prof. Yugraj Singh
 48. Warden Girl's Hostel Prof. Babita Kumari
 49. Bursar Dr. Pooja Chaudhary
 50. Property In-charge Dr. Anup Kumar
 51. AISHE/NCTE Prof. Manoj Kumar
 <i>Prof. Yugraj Singh will coordinate with the HPU/SPU/ HP Govt. regarding any issue related with admission process etc.</i></p> |

5. Number of Seats

The number of seats for admission to Two Year B.Ed. Programme is two hundred and fifty (250) i.e. 5 Units of 50 student-teachers each which is approved by NCTE inclusive of 10 (Ten) seats for In-service Teachers of Department of Education, Govt of Himachal Pradesh. However, if there is any change in the number of seats for session 2021 -2023 by Government of H.P. or NCTE, New Delhi, or Affiliating University the admission will be done accordingly.

S. No.	Total number of Seats	250 (Two Hundred and Fifty) including 10 In-service Teachers*
1.	Medical	One Unit comprising of 50 students (Fifty students)
2.	Non-Medical	Two Units comprising of 100 students (One hundred students)
3.	Arts/Commerce	Two Units comprising of 100 students (One hundred students)

Admission to fill up the seats of above categories will be done through Entrance Test/Merit by Affiliating University followed by Central Counselling conducted by Department of Education, H.P. University, Shimla, H.P.-5 or any nodal agency. The 200-Point State Government Reservation Roster as per (EDN H- (B) (15)-HPU15/2019 Directorate of Higher Education, Shimla-1 Dated 21st August, 2020 and Himachal Pradesh University Notification No 3-60/20-HPU (Genl.) Dated 4th December 2020 will be applicable to the student-teachers seeking admission at Government College of Teacher Education, Dharamshala. No Entrance Test for In-service Teachers required for admission. The admission schedule of GCTE, Dharamshala is notified to the student-teachers at the time of counselling.

5.1 Duration (Time Frame) of Two Year B.Ed. Programme

The Two Year B.Ed. programme through regular mode shall be of a minimum period of two academic years (spread across four semesters) and a maximum of three academic years from the date of admission of the candidate. There shall be at least 100 working days in each semester exclusive of the period of examinations and admissions with 600 teaching clock hours (each working day having 6 teaching clock hours).

The minimum attendance of student-teachers shall be 80% for Theory Courses and Practicum and 90% for Field Attachments/School Internship/Practice Teaching and no relaxation will be permissible.

***10 seats are reserved for In-services Teachers (5 seats for JBT (Junior Basic Teachers) and 5 seats for C&V (Classical & Vernacular Teachers) who are serving in the Department of Education, Govt. of H.P. with minimum five years of regular service). Admission will be made strictly on the basis of respective category wise seniority in the cadre.**

The breakup of five C&V seats is as under:

- i) Language Teacher – 01
- ii) Art & Craft Teacher i.e. Drawing Master – 01
- iii) Home Science – 01
- iv) Shastri - 01
- v) P.E.T. - 01.

5.2 Admission Schedule (2022-2024) for In-service Teachers

Schedule	In-service Teachers
Last date of Submission of Application form complete in all respects	As per Advertisement published
Counselling and Admission	Before University Counselling
Commencement of classes	As per College Academic Calendar

6. Eligibility for Applying to the Two Year B.Ed. Programme (for Pre-service and In-service)

The candidates who are interested for seeking admission to regular Two Year B.Ed. Course in Government College of Teacher Education, Dharamshala must fulfil the following criteria:-

6.1 ELIGIBILITY AND EDUCATIONAL QUALIFICATIONS

- (i) The candidates with at least 50.00 percent marks or 5.01 if CGPA or Grade B if in letter Grade in the Bachelor's Degree (Medical/Non-Medical/Commerce/Arts) and/or in the Master's Degree in the Sciences/Social Sciences/Humanities/Commerce, Bachelors in Engineering or Technology with specialization in Science and Mathematics with 55.00 percent or 5.51 if CGPA or Grade B+ if in letter Grade or any other qualification equivalent thereto.
- (ii) At least 45.00 percent or 4.51 if CGPA, if in the letter Grade in case of SC/ST/OBC/Physically handicapped categories in the aforesaid Bachelor's/ Master's Degree and 50.00 percent marks or 5.01 if CGPA or Grade B for Bachelor's in Engineering or technology from a recognized University established by law in India are eligible for admission in the programme.

Note:

- (i) *No relaxation, even 0.01 percent in the above prescribed percentage of marks shall be granted under any circumstances.*
- (ii) *Pursuant to the Judgment delivered in CWP No. 2465/2018 & CWP No. 2475/2018 by the Hon'ble High Court of Himachal Pradesh with regard to subject combinations in various streams such as Medical/Non-Medical/Arts/Commerce, the existing rules have been modified in conformity with the R&P Rules of the State Government. However, merely awarding the degree of B.Ed. by the H.P. University shall not be construed as a 12 declaration of eligibility of the candidates for the appointment to the post of TGT in Government Sector and to determine the eligibility to such post shall rest upon the concerned appointing authorities of the State Government.*

6.2 The candidates who have appeared in B.A./B.Sc./B.Com. final year or Master's Degree, Bachelor of Engineering/Technology or any other qualification equivalent thereto examination and the result of the same has not yet been declared, can also apply for B.Ed. Entrance Test. However, the admission of such candidates will be depending upon the production of certificate of qualifying examination with required percentage of aggregate marks in the aforesaid examinations as per the eligibility clause of the prospectus. In case, a candidate does not fulfil the eligibility conditions, he/she will have no right for admission to the B.Ed. course. As such, the candidate shall appear provisionally at his/her risk & responsibility.

6.3 Post-graduation is considered only to make those candidates eligible who are not eligible on the basis of qualifying examination but the post-graduation will not be the merit criteria.

6.4 The reservation of seats for SC/ST/OBC/Ex-serviceman and Physically handicapped categories will be as per the existing rules of Himachal Pradesh Government.

6.5 The 85% seats are reserved for the candidates of Bonafide/Domicile resident of Himachal Pradesh and 15% will be open to the candidates of other States /UTs of India. It is compulsory for all the candidates to produce bonafide /domicile certificate at the time of admission.

6.6 The college has NO Management Quota / Self Finance Seats.

7. Eligibility for applying to the Two Year B.Ed. Programme

Age: There is no upper age limit for candidates applying to the regular B.Ed. Course of Two Years (High Court orders in LPA No.: 104 of 2012 decided on August 27, 2012).

- i. It is compulsory for all the candidates to produce bonafide /domicile certificate (within State/Other State) at the time of admission.
- ii. Admission to the Two Year B. Ed. Course (Regular Mode) is subject based and candidates should have the below mentioned combinations of subject at the graduation level.

- iii. It is the sole responsibility of the candidate to ensure that he/she has studied the below mentioned subject combinations at graduation level.
- a) At the time of admission, each candidate shall opt for two teaching subjects. A candidate can opt only those teaching subjects, which he/she has studied at graduation/ post-graduation level. The candidate must have studied the subjects / subject combinations for at least three years at Bachelor's level and two years at Master's level.
- b) Honour's students shall opt for teaching subjects (one major subject in whom they have obtained honours, and other subsidiary subjects who should have been studied for at least one year.
- c) In case of CBCS (RUSA), one major and one minor subject which should have been studied at least for three years or six semesters.
- d) The candidates who have passed additional subjects at graduation level can opt for only those teaching subjects, marks of which are taken into account for the purpose of calculating percentage of marks at graduation level.

The following will be the combination of teaching subjects for the students of different streams:

- I. **B.Com./M.Com.** graduates shall opt for following two teaching subjects:
a) Teaching of one of the languages i.e. English/Hindi/Sanskrit
b) Teaching of Commerce
- II. **B.Sc. (Medical)** graduates shall opt for the following two teaching subjects:
a) Teaching of Life Sciences
b) Teaching of Physical Sciences
- III. **B.Sc. (Non-Medical)** graduates shall opt for the following two teaching subjects:
a) Teaching of Mathematics
b) Teaching of Physical Sciences
- IV. **B.A. (Arts Graduates)** shall opt for two teaching subjects out of the following:
a) Teaching of Social Sciences: Teaching of Social Sciences shall be opted by the candidates who have taken any one of the following subjects at B.A./M.A. level:
1) History 2) Geography 3) Political Science 4) Sociology 5) Economics
6) Public Administration

OR

Teaching of Mathematics: It shall be opted by the candidates who have taken Mathematics as one of the subjects at their graduation level/ in accordance with RUSA system.

b) Teaching of any one of the languages i.e. English, Hindi and Sanskrit provided the candidate has studied the subject at the graduation level **at least for three years in accordance with RUSA system.**

Note: *No admission shall be allowed beyond the above said subject combination under any circumstances. In case any admission is made beyond the above said subject combination, the colleges concerned shall be held responsible.*

Teaching Subjects/Pedagogical subjects offered in the GCTE Dharamshala for the session 2021-2023 will be :

- | | |
|----------------------------------|--------------------------------|
| 1. Teaching of Physical Sciences | 2. Teaching of Life Sciences |
| 3. Teaching of Mathematics | 4. Teaching of Social Sciences |
| 5. Teaching of Commerce | 6. Teaching of English |
| 7. Teaching of Hindi | 8. Teaching of Sanskrit |

.8. Procedure to Apply for admission in GCTE

8.1. For In-service Teachers

- i. In-service Teachers are not required to appear in B.Ed. Entrance Test conducted by HPU Shimla-5 or any Nodal Agency.
- ii. Interested In-service Teachers of categories mentioned in section 5 above are required to apply on the prescribed application form for admission to the B.Ed. Programme in GCTE (2022-2024) directly to the Principal G.C.T.E, Dharamshala.
- iii. Hand Book of Information containing application form can be obtained from the College Office on payment of ₹ 300/- at the college counter and ₹ 350/- through Registered Post.
- iv. The last date for submission of the application form for In-service Teachers for Two Year B.Ed. Programme shall be communicated through the advertisement published in Newspapers from time to time.
- v. All the copies of supporting documents attached as mentioned in the application form should be self-attested.
- vi. In-service Teachers need to submit a character certificate issued by head of the institute in which they are serving.
- vii. In-service Teachers who have obtained the last degree from a University other than Himachal Pradesh University, Shimla need to submit the original Migration Certificate in the college office within one month from the date of admission.
- viii. Other than the documents mentioned in the application form, In-service Teachers (Working in H.P. Government Schools) also need to submit verified date of joining in the concerned cadre and the cadre seniority number along with the departmental permission to undergo the training at the time of seeking admission.
- ix. Incomplete application form will be rejected and no communication in this regard shall be entertained.

8.2. For Pre-Service Teachers

- i. The candidate who has been allotted GCTE, Dharamshala by the Central Counselling, H.P. Shimla shall have to apply on the prescribed Application Form for admission to the Two Year B.Ed. Programme (Regular Mode) in GCTE Dharamshala.
- ii. The admission form along with the college prospectus can be obtained from the college counter during working hours on payment of ₹300/- and for ₹350/- through registered post after attending the Central Counselling online/offline mode.
- iii. Candidate seeking admission in GCTE, Dharamshala must go through the instructions to fill the admission form(s) and follow the sequence of documents to be attached along with the Form.
- iv. The form must be accompanied with self-attested photostat copies of relevant supporting documents mentioned in the application form-attached.
- v. Candidates are required to submit original Character Certificate from the last institution attended (if there is a gap of more than six months from the institution last attended a Character Certificate from respective Tehsildar/SDM is to be submitted).
- vi. Candidate who has obtained the last degree from University, other than Himachal Pradesh University, need to submit the original Migration Certificate in the college office within one month from the date of admission

9. Fee Structure

The fee for Two Year B.Ed. Programme at Government College of Teacher Education, Dharamshala is ₹9530/- (Tentative) per annum is as given below:

S. No.	Fee and Other(s) dues	Amount in Rs.
A	At the Time of Admission	
1 A	Caution Fee (Refundable)	300/-
2 A	Admission Fee	150/-
3 A	Library Security (Refundable)	300/-
Total (A)		₹750/-
B	Annual Charges (per year)	
1 B	Continuation Fee	100/-
2 B	Sports Fee	100/-
3 B	Medical Fee	50/-
4 B	Holiday Home Fee	20/-
5 B	Student-teachers Aid Fund	50/-
6 B	Youth Welfare Fund	50/-
7 B	Identity Card Fee	50/-
8 B	Magazine Fee	50/-
9 B	Cultural Activity Fund	50/-
10 B	Red Cross Fund	20/-
11 B	Common Room Charges	20/-
12 B	Extension Lectures Fee	200/-
13 B	Purchase of Equipments (Audio Visual Aids) & its maintenance	600/-
14 B	Teaching Practice	300/-
15 B	Furniture Repair and Replacement Fund	50/-
16 B	Bharat Scouts and Guides Fee	60/-
17 B	Building Fund	120/-
18 B	House Examination Fee	600/-
19 B	Development Fund General/(IRDP/BPL)	500/-(250/-)
Total (B)		₹2990/-(2740/-)
C	Monthly Charges (Chargeable for Twelve Months in a year)	
1 C	Tuition Fee (100/- x 12) Only for Boys	1200/-
2 C	Dilapidation Fee (10/- x 12)	120/-
3 C	Amalgamated Fund (100/- x 12)	1200/-
4 C	Population Education Club Fee (10/- x 12)	120/-
5 C	Computer Fee (200/- x 12)	2400/-
Total (C)		₹5040/-
D	College Level Funds/Fees	
1 D	PTA Fund	500/-
2 D	Environment Club Fee	200/-
3 D	College Library Card Fee	50/-
Total (D)		₹750/-
Total Fee Boys HP State (IRDP/EWS) Grand Total (A+B+C+D)		₹9530/-(9280/-)
Total Fee Girls HP State (IRDP/EWS) Grand Total (A+B+C+D)		₹8330/-(8080/-)

- Note:**
- All fees and fines are subject to change from time to time as per the instructions of HPU/SPU/ Government of Himachal Pradesh. Errors & Omissions in this chart, if any, are subject to correction.**
 - Fee can be deposited by Online or via Demand Draft to:
Principal, Govt. College of Teacher Education Dharamshala, HDFC Bank Ltd. Dharamshala ACC No. 50200053458520 IFS Code: HDFC0000605
 - The fees will be charged for 12 months in a year divided into two semesters.
 - The University End Semester Examination Fee for all semesters shall be paid by the student-teacher individually at the time of filling up of Online/Off Line Examination Forms for the respective semester.**
 - Refund of securities is permitted within a year after the completion of the Two Year B.Ed. Programme failing which the security will stand forfeited.
 - A fee of Rs. ₹ 300.00 will be charged at the time of practicals in 3rd Semester examination.
 - The Government of Himachal Pradesh, Department of Education vide its letter No. Shiksha-II(J)2-1/89 dated 2-8-1995 as notified by the Registrar of the University vide letter No. 4-41/93-HPU(Genl) dated 16th September, 1995 has exempted Tuition Fee for girls for admissions to various courses.
 - The Registrar, Himachal Pradesh University, Shimla vide letter notification No. 4-16/2012-HPU(Acad), dated: 2.1.2013 has conveyed the decision of the Executive Council of its meeting held on 17.9.2012 taken vide any other item adopted by H. P. State Govt.'s Instructions/Rules that no tuition fee will be charged from the students with 40% and above disability. However, in compliance of the order passed by the Hon'ble High Court of H.P. in CWPIL No.30 of 2011, a notification No.4-51/2015-HPU (Acad) dated 25th July, 2015 has been issued by the Registrar, H.P. University that students with special needs with more than 40% disability, admitted in any course of study running in the H.P. University will not be charged any fees.
 - No fees and funds will be charged from Students with Special Needs with more than 40% Disability vide HP Govt. letter no. EDN-H (8)B(15)-HPU-15/2013 from Directorate of Higher Education Himachal Pradesh Shimla dated 1st February 2020.
 - Registration Charges: **If a student is not already registered with Himachal Pradesh University/Sardar Patel University a sum of ₹750.00 as Registration Fee and ₹ 100.00 as Sports Fee will be charged extra.**

10. Fine

Sr. No.	Nature of Fine	Fine in ₹
1	Absent from Morning Assembly	₹5/- (Five) per day
2	Per Lecture	₹5/- (Five)
3	Educational Technology/ Educational Psychology/Language Lab, Micro -Teaching and Simulation, Block Teaching, Macro-Teaching, Seasonal Work	10/- (Ten) per class
4	Library Fine	₹1/- (₹ One) /day/book, for first seven days after due date and thereafter, at the discretion of the Principal
5	House Test	₹100/- (₹ One hundred) per paper.
6	Disciplinary Action, Institutional Property Destruction, Without Uniform, Absent from Compulsory Activities etc.	Special Fine (will be notified by the office from time to time)

11. Re-Admission / Withdrawal

- (i) The name of a student-teacher will be struck off from the college rolls, if he/she remains absent from the Morning Assembly/Theory Classes/Lab-Practical's /Activity classes continuously for six days without prior permission/approval of Tutor/Principal or for any act of indiscipline and hooliganism.
- (ii) A student-teacher can seek re-admission within four days from the date on which his/her name stands struck off, after satisfying the authorities and paying the due charges.
- (iii) A student-teacher can seek re-admission only once during the Two Year B.Ed. Programme.
- (iv) Any student-teacher desirous of leaving the Two Year B.Ed. Programme will have to give in writing along with the consent of parents/guardian also.
- (v) Withdrawal is allowed only if the student-teacher has paid all the fine/dues due towards him/her.

12. College Identity Card

The college shall issue Identity Card to every bonafide student-teacher of the institution along with the Name Tag Card on payment basis.

The student-teacher will always wear the Name Tag Card during his/her presence all time in college campus. It has to be shown on demand to any official of the institution. In case of loss of the Identity Card/ Name Tag Card, duplicate Identity Card/ Name Tag Card will be issued to the student-teacher only once in Two Year on the payment of ₹100/- (₹One hundred).

13. Dress Code

- i. Dress code for male and female student-teachers of Two Year B.Ed. Programme shall be notified on the College Notice Board along with the specimen of the cloth at the time of admission.
- ii. It is mandatory for each and every student-teacher to follow the recommended Dress Code (uniform) by the institution during college working hours, examinations, functions etc. held within college campus and outside the college campus, while representing the institution in events organized by other colleges/ institutions and in both phases of School Internship Programme in Schools.

14. College Library

The Government College of Teacher Education, Dharamshala has a rich and well established library having more than 17,000 books satisfying the academic needs of educational training. Library has various academic books, encyclopaedias, reference books and general books of reader's interest. Presently college library subscribes to more than 34 magazines, 4 journals and 10 leading newspapers in Hindi and English for its users. Books are issued to the student-teachers under college/library rules, which are notified on the Library Notice Board from time to time. Reading room is also available for the staff and student-teachers of the institution.

15. College Magazine

In order to develop creative, constructive, aesthetic and expressive capability of the student-teachers' college publishes an annual magazine the "Dhauladhar". Student-teacher editors for the magazine are selected through a rigorous process and are mentored by the staff of Govt. College of Teacher Education, Dharamshala. Since the magazine has a limited space, only original, creative and quality entries are

given space in the student-teacher's magazine. Student-teachers can submit their original articles before 15th March of every year or as notified by the college authorities from time to time.

16. Girls' Hostel

The college has a Girl's Hostel adjacent to the college campus, with an intake of 69 girl student-teachers. A detail of seats for the session 2021-23 is available in Girls' Hostel Prospectus and Hostel Warden can be consulted for any further details. Admission to the Girl's Hostel is granted according to the merit & norms framed by the college authorities. **Girl's Hostel facility is not available to married women.**

17. Scholarships

The college offers following scholarships to eligible bonafide student teachers as per the Central/ State Government/Society rules and subject to availability of funds:

- SC/ST/OBC Scholarship
- IRDP Scholarship
- Merit Scholarship
- District Soldiers Board Scholarship
- Guru Hari Krishan Society Scholarship
- Maharishi Balmiki Chattarvriti Yojna

Note:

All eligible student-teachers must keep their all relevant documents (10th, 10+2, Graduation, Post Graduation, Category Certificate, Income Certificate of Parents, Bonafide Certificate of H.P./Other States, photocopy of Bank Account Front Page of Passbook with Photograph of student-teacher, Copy of Aadhar Card etc. in JPG format less than 100 Kbs slab and PDF formats less than 200 Kbs slab also.

Latest Colour Photograph (Passport Size) with light background and signature (black/blue) on white paper required less than 25 Kbs format.

18. Houses

In order to inculcate healthy competitive spirit and prepare the student teachers for their professional roles, college has four houses: Rabindranath Tagore House, Swami Vivekananda House, Mahatma Gandhi House and Abdul Kalam House. These houses are headed by the staff member, student-teachers take up the responsibilities of House Captains and House Vice-Captains to coordinate various activities. Annually the "Overall Best House" trophy is presented to the outstanding House.

19. Guidance, Counselling and Placement Cell

The Guidance, Counselling and Placement Cell are established to provide academic and career guidance and counselling to the student-teachers from time to time. Interactive lectures on career guidance, overall personality development and Life skill development are organized by the cell from time to time.

20. Environment Club

To create awareness among the student-teachers regarding environment issues, Environment Club has been formed in the college. Each and every student-teacher is required to participate in the environment activities undertaken by Environment Club/Authorities in the college campus and outside the campus from time to time.

21. Blood Donation Club

The college also has a very active and enthusiastic Blood Donation Club where various activities are taken up by the members to spread the motivation to donate blood apart from blood donation by the teachers and student-teachers.

22. Rovers and Rangers

The college provides excellent opportunity for enrolment to Rovers and Rangers under the aegis of Bharat Scouts & Guides Association. The enrolment will be made in the beginning of academic session and registered members can compete for "*Rashtrapati Award / Up-Rashtrapati Award*".

23. Red Ribbon Club

To create awareness regarding HIV/AIDS among the most vulnerable sections of society, there is a Red Ribbon Club in the college.

24. Road Safety Club

To create road safety rules/awareness among students of GCTE Dharamshala the Road Safety committee has been constituted.

25. Parent-Teacher Association (PTA)

As per H.P. Government instructions, the college has a Parent-Teacher Association (PTA). Every parent/authorized guardian of the B.Ed. student-teacher, as per PTA constitution, is the member of this Association.

The membership fee of this association is ₹500/- (₹ Five Hundred) which is collected at the time of admission. The amount collected in the form of membership fee is spent on the development activities of the college. Every member of PTA is required to attend the General House meeting of the association as per notified dates. The date and time of such meeting would be intimated at the time of counselling/admission. PTA membership form needed to be filled up by the parents is enclosed with prospectus.

26. Old Student-Teachers' Association

The old student-teachers of this institution have formed an association known as Old Student-Teachers' Association (OSA). The life membership fee of this association is ₹300/-. The OSA organizes re-union meets, interactive lectures with the student teachers and give suggestions for the improvement of infrastructural and academic improvement.

27. College Students Central Association CSCA

To give representation to the students in the college affairs, the college student body called CSCA will be nominated as per norms and directions of HPU Shimla / SPU Mandi. It will be formed as per the recommendations of Lyngdoh Committee.

28. Evaluation

The performance of a student-teacher in each Programme will be evaluated in terms of percentage of marks with a provision for conversion to grade points. Evaluation for each Programme shall be done through Continuous and Comprehensive Assessment (CCA) by the concerned Programme Teacher and End Semester Examination and will be consolidated at the end of the Programme. The evaluation system

of the student-teachers has the following two components:

1. Continuous and Comprehensive Assessment (CCA) accounting for 20% (Internal Evaluation) of the total marks assigned to a particular Programme.
2. End-Semester Examination (ESE) accounting for the remaining 80% (External Evaluation) of the total marks assigned to a particular Programme.

28.1 Continuous and Comprehensive Assessment (CCA)

This would include the following components:

Classroom Attendance: Each student-teacher shall have to attend a minimum of 80% Lectures/Tutorial/Practical and a minimum of 90% in School Internship Programme (Cycle I and II) A student-teacher having less than 80% attendance will not be allowed to appear in the End Semester Examination (ESE). However, the exemption from 80% attendance will be given to those participating in prescribed co-curricular activities to the extent of 20% (making the necessary attendance as 55% in these cases). The claim for this exemption should be supported by authenticated certificate from the concerned University/College authorities. The student-teachers having attendance between 79% and 70% attendance may apply for exemption on a prescribed form accompanied by clear reasons for absence to the competent authority. Those student teachers getting the exemptions, except for those getting exemptions for co-curricular activities will not be entitled for getting the CCA marks for classroom attendance as given below.

28.2 Classroom Attendance Incentive: Those having greater than 80% attendance (for those participating in co-curricular activities, 20% will be added to percent attendance) will be awarded CCA marks as follows:

>80% but < 84%	01 Mark
>85% but < 89%	02 Marks
>90% but < 94%	04 Marks
>95%	05 Marks

The marks on the basis of attendance (in case of courses with a total of 50 marks) will be awarded as follows:

80% but <86%	1 Mark
87% but <93%	2 Marks
94% and above	3 Marks

28.3 Mid Term Test: There will be One Mid-Term Test, after 60 teaching Days (10 weeks) covering at least 50% of the syllabus covered so far. The Continuous and Comprehensive Assessment (CCA) will have the following components:

Sr. No.	Component	Courses with 100 Marks	Courses with 50 Marks
A.	Classroom Attendance	05	03
B.	Mid-term Test / Theory Assignments	15	07
A+B	Total Marks (CCA)	20	10

28.4 End Semester Examination: The remaining 80% of the final marks assigned to a student in a Programme will be on the basis of an End Semester Examination (ESE) that will be for three hours and one and half hour duration depending upon the marks assigned to the Paper. The ESE will be covering the whole syllabus of the B.Ed. Programme. It shall be necessary for a student-teacher to pass separately in Internal and External Examinations. A Student-teacher must obtain not less than 40% of the total number of marks in each Programme and 45% marks in aggregate of all the prescribed B.Ed. Programme.

28.5 School Internship Programme (20 Week): The School Internship in teaching/practice teaching of the student-teachers shall be held during the Second Semester and Third Semester. The School Internship Programme of One Month (4 Weeks) duration will be held during the Second Semester and Four Months (Sixteen Weeks) practice teaching of the student-teachers will be held during the Third Semester. During the third semester of the B.Ed. course, the practice teaching shall be of four months (16 weeks) duration. During these sixteen weeks, the candidates are required to deliver 100 lessons (50 in each teaching subject) under the supervision of the teacher educator of the institution. In addition, the student-teachers are required to observe 60 observation lessons (30 in each Teaching Subject) of their peer student-teachers in the concerned teaching subjects. If a candidate, who does not deliver mandatory number of lessons and undertakes any other activities related to teaching practice and practical work, he/she will not be allowed to appear in external assessment of practice teaching (i.e. final teaching practice examination). The macro / practice lessons will be supervised / assessed by the concerned teacher educator and feedback will be provided to the candidates on his/her performance by the school head/ mentor (school teacher) and teacher educator of the institution concerned in which the student is studying.

29. Leave Rules

- i. **At least a minimum of 80% Lectures/Tutorial/Practical and a minimum of 90% in School Internship Programme (Phase I and II) are mandatory per semester to all student-teachers to appear in End Semester Examination therefore student teachers are advised to attend their classes/ Internship Programme regularly and punctually.**
- ii. In case the student-teacher is unable to attend the Classes/ Internship Programme he/she must apply for any kind of leave on plain paper duly sanctioned by the competent authorities and submit the same in the college office.
- iii. Before proceeding on leave, leave must got sanctioned from the appropriate authority and submitted to the office for further necessary action.
- iv. In case of illness, the leave application must supported by Medical Certificate from a Government Hospital indicating the period advised for the rest. The Medical leave or any other kind leave is not counted towards lectures.
- v. Leave application for working days falling between holidays/holiday prefix and suffix will not be granted.

- vi. Principal is the only competent authority to sanction leaves. Absence will invite fine as mentioned in the prospectus.
- vii. Leave for two days will be sanctioned by the respective tutor of student-teacher. In case of leave for more than two days, it will be sanctioned only by the Principal on the recommendation of the respective tutor of student-teacher.

30. General Rules for Conduct and Discipline

- i. Each student-teacher is expected to show exemplary conduct, politeness, and humbleness, civilized behaviour in college campus and outside the campus.
- ii. Observance of the college rules & regulations is compulsory to student teacher.
- iii. Student-teachers are advised to go thoroughly through this Hand Book of Information and College Notice Board(s) regularly.
- iv. All academic/administrative powers of the institution are vested with the Principal of the college and with the committees duly authorized by the Principal.
- v. Each student-teacher must follow the college Dress Code strictly.
- vi. Each student-teacher is expected to be present regularly in the college.
- vii. No student-teacher is permitted to undertake any part-time/whole-time job during the Two Year B.Ed. Programme.
- viii. Each student-teacher has to make his/her own stay arrangement near the institution.
- ix. All student-teachers are advised to inform about their local residential address to their tutors and to the college office.
- x. No student-teacher is allowed to put posters/ undertake anti social activities in college campus/notice board and not allowed to organize unlawful activities or addressing unauthorized assembly in the college campus.
- xi. No student-teacher is allowed to roam unnecessarily in the college corridors, stairs, in front of classes, Multipurpose Hall, Training/Seminar rooms, library, ICT Labs and Administrative Block (s) etc.
- xii. Silence is to be strictly observed. Student-teachers causing disturbance/obstruction in the smooth functioning are liable for disciplinary action.
- xiii. The Losses/ Damages of college property by student-teacher(s) shall be penalized accordingly.
- xiv. Smoking, drinking of alcohol, use of drugs, tobacco products is strictly prohibited in institution. Any indulgence in the said activities will entail strict disciplinary action/expulsion from the Institution.
- xv. Each student-teacher is expected to maintain a general level of proficiency in academic and

educational training environment in the institution.

- xvi. Attendance in the Morning Assembly, Yoga, Sports, Club Activities, Cultural Activities, Teaching Practice and other activities is compulsory.
- xvii. For outside Campus Programmes /Educational Tours/Cultural Activities etc. student teachers must seek their guardian/parent's permission/consent to this effect.
- xviii. During working hours student-teachers are not allowed to go out of the college campus except during recess.
- xix. In-service Teachers are required to obtain Duty Certificate from this college for the release of monthly salary from their respective schools if they are on study leave with salary.
- xx. Parents/guardians are expected and advised to keep regular contact with the Principal of the College to know their ward's progress through following modes :

Office Phone No.: 01892-223140.

Email Id : gctedharamshala-hp@nic.in

31. **Ragging**

Ragging is totally banned in the institution and any one indulging in ragging is likely to be punished accordingly. Any student facing any form of ragging can complain to the Anti-Ragging Committee of College. As per UGC Anti-Ragging resolution and Hon'ble Supreme Court of India guidelines all candidates are directed to get them registered on http://www.antiragging.in/site/affidavits_registration.aspx and submit the online affidavit.

(Student-teacher can avail the facility of ICT lab of college for the purpose).

Punishment for Ragging includes imprisonment, fine or both, expulsion from the institution, suspension from the institution or fine with public apology. The punishment may also take the shape of:

- i. Cancellation of admission
- ii. Suspension from attending classes
- iii. Withholding/withdrawing scholarship and other benefits
- iv. Debarring from appearing in exam/other evaluation process
- v. Withholding results
- vi. Debarring the student from representing in any national, international or youth festival.
- vii. Suspension from hostel
- viii. Restriction from institution for a period of 1 to 4 Year
- ix. Expulsion from an institution and barring from admission in any other institution.

32. **Anti Ragging Squad for Session 2022-2024**

Dr. Naresh Mankotia	Associate Professor	94180-15905
Prof. Babita Kumari	Assistant Professor	70185-59580
Prof. Shivani Datta	Assistant Professor	94185-62705
Dr. Atul Thakur	Assistant Professor	96253-12144

Things to Remember:

- i. *Notwithstanding anything contained in this Handbook of Information, student-teacher shall have to abide by the provisions of the HPU Act/Affiliating University Time to time.*
- ii. *Statutes or ordinance of HPU, rules and regulations as may be framed or amended by NCTE/HPU from time to time or by the Institution*
- iii. *Any information or a part of information contained in this Handbook of Information is subject to change/modification/deletion as per the instructions received from Government of HP/NCTE/HP University Shimla HP-5.*
- iv. *The changes will commence with immediate effect.*
- v. *The Govt. of HP/ HPU Shimla /GCTE Dharamshala is free to introduce/delete any subject with revised fee structure on the instructions of Higher Authorities any time during the session and the same notification shall be binding on all student-teacher.*
- vi. *Not with standig anything contained in this Prospectus, the student-teacher will have to abide by the provisions of Himachal Pradesh University Act, Statutes, Ordinances, Rules and Regulations as may be framed and amended from time to time by the Authorities*
- vii. *In the interest of their ward's progress the parents are requested to be in touch with the College Authorities at least once a month.*
- viii. *All disputes are subject to the Jurisdiction of Dharamshala, Dist. Kangra. H.P. 176215*

Officials Competent for Issuing/Renewing the Various Certificates

<i>SC, ST, OBC, Bonafide Himachali Certificate</i>	Tehsildar and upwards
<i>IRDP/Antyodaya/EWS</i>	B.D.O. Block/Competent Authority
<i>Ward of Freedom Fighter</i>	Deputy Commissioner
<i>Ex-Serviceman/Ward of Ex-Serviceman</i>	Secretary Soldier Board
<i>Character Certificate from the Institution last attended</i>	Principal or Head of the Institute
<i>Official Personally known to the Candidate for two years can also issue a Character Certificate</i>	Gazetted Officer with Seal

HPU SHIMLA / SPU MANDI
TWO YEAR BACHELOR OF EDUCATION (B.Ed.)
Courses of the Study:

A candidate shall be required to take following courses in B. Ed. Programme (through Regular Mode):

Sr. No.	Course Code	Name of the Course	Theory Marks	Internal Assessment	Total Marks
B. Ed. First Semester					
1	Paper I	Childhood and Development Year	80	20	100
2	Paper II	Contemporary India and Education	80	20	100
3	Paper III	Language Across the Curriculum	40	10	50
4	Paper IV	Understanding Disciplines and Subjects	40	10	50
5	Paper V	Text Reading and Reflections	40	10	50
Total Marks in First Semester			280	70	350
B. Ed. Second Semester					
1	Paper VI	Learning and Teaching	80	20	100
2	Paper VII	Assessment for Learning	80	20	100
3	Paper VIII	Drama and Art in Education	40	10	50

Candidates are required to choose any two of the following subjects in Second Semester in accordance with the subjects studied at graduation level.

4	Paper IX - A	Pedagogy of School Subjects (Part– 1)			
	(i)	Teaching of Physical Sciences	40	10	50
	(ii)	Teaching of Life Sciences	40	10	50
	(iii)	Teaching of Mathematics	40	10	50
	(iv)	Teaching of Social Sciences	40	10	50
	(v)	Teaching of Commerce	40	10	50
	(vi)	Teaching of English	40	10	50
	(vii)	Teaching of Hindi	40	10	50
	(viii)	Teaching of Sanskrit	40	10	50
5	Paper X	School Internship/School experiences (4 Weeks Duration)			Grading (on Four Points Letter Grades) will be done on the basis of reports submitted by the students.
Total Marks in Second Semester			280	70	350

B. Ed. Third Semester

Candidates will continue with same two Teaching subjects in Third Semester which they have opted in the Second Semester

1	Paper IX - B	Pedagogy of School Subjects (Part – 2)			
	(i)	Teaching of Physical Sciences	40	10	50
	(ii)	Teaching of Life Sciences	40	10	50
	(iii)	Teaching of Mathematics	40	10	50
	(iv)	Teaching of Social Sciences	40	10	50
	(v)	Teaching of Commerce	40	10	50
	(vi)	Teaching of English	40	10	50
	(vii)	Teaching of Hindi	40	10	50
	(viii)	Teaching of Sanskrit	40	10	50
School Internship (Practice Teaching)					
2	Paper XI - A	Skill in Teaching (School Subject – 1)	125		
3	Paper XI –B	Skill in Teaching (School Subject – 2)	125		
Total Marks in B. Ed. Third Semester			80 + 250	20	350
B. Ed. Fourth Semester					
1	Paper XII	Knowledge and Curriculum	80	20	100
2	Paper XIII	Gender, School and Society	40	10	50
3	Paper XIV	Inclusive School	40	10	50
4	Paper XV	ICT in Teaching-Learning Process	40	10	50
5	Paper XVI	Understanding the Self	40	10	50
Candidates are required to choose any one of the following optional subjects in Fourth Semester					
6	Paper XVII	Health and Physical Education	40	10	50
7	Paper XVIII	Vocational and Work Education	40	10	50
8	Paper XIX	Education for Peace	40	10	50
9	Paper XX	Guidance and Counseling	40	10	50
Total Marks in B. Ed. Fourth Semester			280	70	350
Grand Total Marks for B. Ed. Course			1170	230	1400

APPENDIX 'B'

The college offers various scholarship and awards to the students regulated by detailed rules available in website <https://hpepass.cgg.gov.in>. Application of these scholarships should be submitted to the college after recommendations of the tutor. The details of scholarship scheme offered by college are as :

Name of the Scholarship Scheme	Amount	Eligibility	Documents Required
1) Kalpana Chawla Chattervriti Yojna	Rs. 15,000/- p.a.	Only for meritorious girl students of 10+2 board exams.	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement
2) Indira Gandhi Utkrisht Chattervriti Yojna for Post Plus Two Students	Rs. 10,000/- p.a.	Top ten male students each from merit list of 10+2 arts, science & commerce	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement
3) Maharishi Balmiki Chattervriti Yojna	Rs. 9,000/- p.a.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ Bonafide Himachali girl students belonging to Balmiki families engaged in unclear occupation. 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement ▪ Certificate of Parent/guardian engaged in unclear profession (issued by an officer not below the rank of Tehsildar)
4) IRDP Scholarship Scheme	Rs. 1200/- p.a.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ Students belonging to IRDP families 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement ▪ IRDP/BPL certificate (issued by an officer not below the rank of Panchayat Secretary)
5) Financial Assistance to Children of Armed Forces Personnel killed / disabled during different War/Operations	Rs. 1200/- p.a.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ Children of Armed Forces Personnel killed/disabled in wars/operations. In case of disability is below 50%, the children will get half scholarship 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement

6) Post-Matric Scholarship to SC students	Rs. 3,000/- p.a.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ All SC students whose parents/guardians annual income below Rs. 2,50,000/- 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement ▪ SC Certificate ▪ Income certificate ▪ Gap year affidavit ▪ Fee slip
7) Post-Matric Scholarship to ST students	Rs. 300/- p.m.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ All ST students whose parents/guardians annual income below Rs. 2,50,000/- 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement ▪ ST Certificate ▪ Income certificate ▪ Gap year affidavit ▪ Fee slip
8) Post-Matric Scholarship to OBC students	Rs. 210/- p.m.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ All OBC students whose parents/guardians annual income below Rs. 1,50,000/- 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement ▪ OBC Certificate ▪ Income certificate ▪ Gap year affidavit ▪ Fee slip
9) Dr. Ambedkar Post Matric Scholarship for Economically Backward Classes	Rs. 210/- p.m.	<ul style="list-style-type: none"> ▪ Clear Pass in lower class examination ▪ All students belonging to General Category whose income below Rs. 1,00,000/- 	<ul style="list-style-type: none"> ▪ Passport size photograph ▪ Aadhar card no. ▪ Himachali bonafide ▪ Previous year result cards ▪ Latest bank statement ▪ Income certificate ▪ Gap year affidavit ▪ Fee slip

The dates for applying online for the scholarship will be notified on college Notice Board / College Website.

Useful Link : www.gcte.in

A WORD TO THE STUDENT TEACHER

- While in college campus, always be in proper uniform, wear your name tag, and keep your Identity Card with you.
- Read the Notice Board regularly.
- Don't bring outsiders to the College.
- Ragging is strictly Prohibited.
- Use of Mobile Phone is strictly Prohibited in the College Campus.
- The candidate must bring all the Original Documents and must be accompanied by their Parents/Guardian at the time of Admission/Counselling.

A WORD TO THE PARENTS/GUARDIANS

- Kindly check/enquire about the Performance/Activity of your ward regularly.
- Please ensure your Presence in the PTA meeting regularly.
- Please note that your ward has to obtain your permission for participation in various activities arranged by the College.
- Your presence before the admission committee is must.
- Kindly read the Prospectus carefully and do sign the appropriate declaration wherever required.

IMPORTANT

Checklist/Sequence of self attested Photocopies of Documents to be attached with the Application Form along with College Allotment Letter issued by the Counselling Committee Himachal Pradesh University Shimla-5 for the session 2022-2024.

1. Matriculation Certificate	8. Latest Character Certificate in Original
2. 10+2 Certificate	9. Copy of B.Ed. Entrance Exam Result
3. Graduation under Annual System 1st, 2nd, and 3rd Year DMC	10. Copy of Aadhar Card
4. Graduation under RUSA System Semester I to Semester VI DMC	11. Gap certificate if applicable
5. Post Graduation Semester I to VI DMC	12. Original Migration Certificate if applicable
6. Bonafide Resident Certificate	13. Anti Ragging Affidavit Form http://www.antiragging.in
7. Category Certificate	14. Any other supportive document(s)

Let us make GCTE Dharamshala a “Ragging Free Zone”

RAGGING

is a punishable offence

Ragging Means the Following:

Any conduct practice by which dominant power of senior students, former students or outsiders is brought to bear on students freshly enrolled who are in a way considered junior by other students and includes individual or collective acts practices which :

- *Involve physical or psychological assault or threat or use of force or wrongful confinement or restriction or*
- *Violate the status, dignity and honour of such students ; or*
- *Exposes students to ridicule and contempt and affect their self-esteem ; or*
- *Entail verbal abuse and aggression, indecent gesture and obscene behaviour.*

Any student found involved in any ragging activity shall be punished as under :

1. *Expulsion from the college.*
2. *Suspension from the classes*
3. *Fines with public apology.*
4. *Withholding scholarship or other benefits.*
5. *Debarring from representation in events.*
6. *Legal proceedings under criminal law shall be initiated.*
7. *Imprisonment, fine or both.*
8. *Withholding of result of examination.*

In case of any complaint, kindly contact Anti-Ragging Squad/Committee.

TOLL-FREE ANTI-RAGGING HELPLINE

1800 180 5522 (24x7)

Price: Rs 300/- (at College Counter)

Rs. 350/- (by Registered Post)