

GOVT. COLLEGE OF TEACHER EDUCATION

DHARAMSHALA

HOSTEL PROSPECTUS
&
INFORMATION BROCHURE
2023-25

GCTE GIRLS HOSTEL



College Website :

www.gctedharamshala.ac.in

Email ID of Hostel : gctegirlhostel.176215@gmail.com

Email ID of College : gctedharamshala.hp@nic.in

College Office Number : 01892 223140



Farewell 2022



Fresher 2022



Cleanliness Drive



Kho-Kho Match



Christmas Day



Women's Day



Holi celebration



Himachal Day

Principal's Note



Govt. College of Teacher Education, Dharamshala is the only College of Education in the Government sector and oldest college in the field of teacher training in Himachal Pradesh, enjoined with legacy of the college, the girls hostel promotes academic excellence and responsible community life. A home, away from home, the hostel provides a secure environment enabling self-reliance, confidence and sense of social responsibility among residents. The hostel ethos is one of dedication and sincerity of purpose for oneself and concern and care for others. It is these twin goals of achievement and cooperation that sustain the tradition of hostel and make the period of residence by students a meaningful exercise. The hostel is a part of the extended family of the college fraternity and adds a dimension of vigour and dynamism to the academic and extra-curricular ambience of the institution.

*Prof. Arti Verma
Principal*

Warden's Message



It gives me enormous pleasure to welcome all the aspirants to Girl's Hostel of Government College of Teacher Education, Dharamshala. It will be a complete expedition of unearthing new boundaries for you. The hostel life of the students is an integral part of their life where they live away from their parents, experience a new independent life, make new friends, expand their horizon of activities and learn to take their own decisions. Here at Government College of Teacher Education, Dharamshala Girls Hostel embraced by its natural environment raised, by the principles of women and emancipation and empowerment, you will find space where you explore, express and realize yourself.

It is customary on my part to apprise you all that the dedicated team of hostel supported by adequate staff members are committed to provide you utmost care for a comfortable stay coupled with desirable ambience for academic, cultural, extra-curricular and overall personality development during your stay over here.

The Hostel Union at GCTE Girls HOSTEL functions democratically where student residents play a key role in the governance process as the secretaries for various activities for example: mess, maintenance, cultural, extra. For day-to-day activities related to hostel matter, adequate supporting staff -attendant, maintenance staff is readily available. The Hostel has complete internet connectivity, a comfortable dining area, a refreshing common room, and other utilities available.

I am sure, you all would enjoy your stay and would be able to come out as a responsible and enlightened citizens of India with capability to face and sort out all type of challenges in the greater interest of the society and the country as a whole.

Wishing you all the best for your pleasant, comfortable and productive stay at GCTE Girls Hostel.

Prof. Babita Chambial
Warden

ADMINISTRATION

Principal	:	Professor Arti Verma
Warden	:	Mrs Babita chambial
Contact no.	:	7018559580

Hostel Committee

Prof. Arti Verma	:	Principal
Dr. Charu Sharma	:	Convener
Prof. Preeti Prabha	:	Member
Prof. Yugraj Singh	:	Member
Prof. Babita Chambial	:	Warden
Prefect	:	Member

HOSTEL & DISCIPLINE COMMITTEE:

A hostel committee ensures compliance with rules and regulations of the hostel. The committee comprises of the following :

1. Principal: Chairman
2. Warden: Convener
3. Hostel Advisory Committee: Member
4. College Student's Union: Member

ABOUT THE HOSTEL

GCTE Girls Hostel is located within the college campus and is an integral part of the Government College of Teacher Education Dharamshala. Hostel affairs are co-ordinated under the guidance and supervision of the resident warden. The warden is assisted by Hostel Students Union. The hostel committee under the chairmanship of the Principal frames the rules and regulations of the hostel and is the final authority in matters concerning the hostel.

Admission Procedure

ADMISSION SCHEDULE

Admission schedule for 1st semester students will be declared within 3 days of their admission subject to vacant seats available for the session 2023-2025

AVAILABILITY OF SEATS FOR THE SESSION 2023-2025

Total Seats- 74

Occupied-38

Vacant- 36

Seats are distributed among the students of all two semesters. Allocations of seats is done purely on merit basis, minimum 5% SEATS reserved for divyang (specially abled students), and not less than 5% reserved for IRDP students.

CRITERIA FOR ADMISSION

- Admission is strictly on the basis of merit. It cannot be claimed as a matter of right.
- Girl Students who have secured admission to the college are eligible to apply for hostel accommodation. However, the allotment of hostel will be based purely on the merit of marks obtained in the qualifying examination (Entrance test for B.Ed. Two year program conducted by H.P.U).
- A student who is married, shall not be entitled for hostel accommodation.

NOTE: -

The hostel merit list will be displayed on the college website/notice board as per notified data. It is the responsibility of the applicant to track the application regularly. The seat will be held for a period of 2 days after being notified and will be released to next candidate, in case there is no response.

In case of tie between the two candidates meeting the eligibility/merit the decision regarding the admission will be based on the following criteria (in the order given)

- a. Marks scored in graduation
- b. Maximum Distance from College (Km)
- c. Date of birth

ADMISSION TO THE HOSTEL – Procedure

Candidates selected for admission to hostel must produce the following documents at the time of admission:

- Application forms, undertaking form and are appended at the end of this prospectus are to be duly filled in by all candidates seeking admission. Incomplete forms will be rejected.
- The application forms should be submitted to the hostel office and must be completed in all respects.
- A photocopy of the receipt of fees deposited in the college must be attached to the forms.
- Photocopy of B.Ed. entrance exam result must be attached to the forms
- Photocopy of graduation, 10th class also be attached.

When admitted, hostel fees have to be paid within the stipulated days failing which admission will automatically stand cancelled.

- Parents of students admitted are requested to appoint a responsible person as local guardian to the satisfaction of the authorities. The local guardian will represent the parents and take charge of the ward in case of prolonged illness or unforeseen emergencies holiday and vacation. One Person cannot act as Local guardian for more than one student.
- Photographs: – Two copies of the candidate's photograph.

CANCELLATION OF HOSTEL ALLOTMENT

The Hostel Allotment of a student may be cancelled for any of the following reasons:

- Involvement in ragging in Hostel/Institution.
- Non-payment of dues for more than 3 consecutive days.
- Keeping guests in the room.
- Indiscipline and Violation of rules of Hostel/Institute.
- Suppression of facts and/or providing wrong information to the authority.
- Marriage of student during B.Ed. Course.
- Involvement in any other unlawful act which creates trouble to other residents/hostel authorities.
- If student fails in End semester examination.

Rules And Regulations

GENERAL RULES

- Since it is a privilege to gain admission to the GCTE hostel, residents are expected to maintain excellence in academics. Further, they are expected to attend all lectures, tutorials, tests, seminars and school internship program.
- Shortage in attendance, poor academic performance and lack of participation in cocurricular and extracurricular activities will be viewed seriously.
- Staying away from hostel without prior intimation or approval, valid reason or authorization is a serious breach of Hostel Discipline. Resident who stays away for a month or more without permission will be liable to lose the Hostel seat and may not be considered for admission in the hostel even in the following year(s).
- Students are expected to appreciate the time and money spent in the maintenance of the lawns and garden. Misuse of the lawns such as causing damage to plants and trees and littering will invite disciplinary action
- Residents must maintain proper decorum in the hostel. They should behave properly with the staff and their fellow residents. Residents are expected to dress in an appropriate manner while visiting the dining hail, visitors' room and other common spaces in the hostel or college.
- Severe disciplinary action will be taken against students who break rules or abet other students in breaking the rules or in breaking the rules or in undermining the discipline of the hostel.
- Defacing walls, doors, corridors and cupboards by writing, painting or pasting posters, notes etc. with glue/tape/nails etc. is not allowed. Any violation, whatever the extent, will lead severe disciplinary action.
- Residents are advised not to bring jewellery/ valuables or keep large sums of money in their rooms. The hostel authorities will not be responsible for any loss.
- No resident can engage any person for service of any kind.
- As a zero-tolerance policy, Smoking, consuming liquor and drugs are strictly prohibited. The boarders are not allowed to gamble, to consume intoxicants (narcotics, alcoholic beverages, smoking etc.), nor are they allowed to have possession of them in the hostel premises and violation of this rule shall lead to immediate expulsion.
- Roll call will be taken at 6.30 p.m. daily and all residents should be present unless prior leave has been taken. No resident must leave the hostel after the roll call. Violation of this rule could lead to expulsion.
- The permission of the principal/warden must be obtained for taking part in any cultural/ sports events outside college, resident students are not to take any type of work or course without specific prior permission of the warden.
- Residents can bring their own laptops, Wi-Fi available. They will be responsible for its

safety.

- Every boarder should report back in the hostel before hostel timings, as notified by the hostel authority. While going out of campus, proper entries have to be made in OUT-CAMPUS register.

LEAVE

- Residents may avail of the Home Leave for Vacations / Breaks / illness / unexpected reason.
- All types of leaves sought for weekdays have to be applied for at least 24 hours in advance, leave for weekends (Sat-Sun) must be applied on Friday (hostel office timings) in prescribed Performa. Residents can proceed on leave only after ensuring that leave is duly sanctioned by the Warden. Prior letter of request is to be furnished from LG/Parents in case home leave/leave for Special purposes/University vacations.
- Residents are required to sign in the appropriate register before proceeding on any kind of leave and on their return. Any resident found leaving or entering the hostel without signing the register is liable for disciplinary action.
- Every leave applied for and sanctioned has to be signed by Parent, LG and counter signed by the Warden.
- Resident students found forging signatures of parents/LG./fellow students will be expelled from the hostel.

VISITORS AND GUESTS

- Residents are allowed to meet their visitors only in the visitor's room. Only those visitors who have been approved by the parents and whose names and address are registered with the hostel office, at the time of admission/ readmission will be allowed to meet the resident. No visitors (including girl day scholars) are allowed to enter the hostel except with the warden's permission.
- Residents may receive visitors between 3:30 pm and 5:00 pm on all days and additionally between 10.00 am and 5:00 pm on Sundays and holidays.
- Visitors must sign the visitor's book on their arrival in the hostel and fill the necessary details.

Ragging

Ragging is totally banned in the institution and any one indulging in ragging is likely to be punished accordingly. Any student facing any form of ragging and complain to the Anti-Ragging Committee of candidates are directed to get them registered on http://www.antiragging.in/site/affedavits_registration.aspx and submit the hard copy (s) of affidavit along with signature of student-teacher and parents in the office (Student-teacher can avail the facility of ICT lab of college for the purpose)

Punishment for ragging includes imprisonment , fine or both, expulsion from the institution, suspension from the institution or fine with public apology. The punishment may also take the shape of :

- I. Cancellation of admission
- ii. Suspension of admission
- iii. With holding/withdrawing scholarship and other benefits
- iv. Debarring from appearing in exams/other evaluation process
- v. Withholding results
- vi. Debarring the student from representing in any national, international or youth festival
- vii. Suspension from hostel
- viii. Restriction from institution for a period of 1 to 4 year
- ix. Expulsion from an institution and debarring form admission in ant other institution

Rooms

All rooms are well furnished with inbuilt cupboards. Separate study table, chair, bed for each resident.

- Each resident is responsible for the care of the room allotted to her and the furniture provided to her. No furniture can be removed from the room and moved without prior permission of the warden. Residents will have to pay damages for any loss caused to the hostel.
- The hostel office, in consultation with the warden allocates the rooms. Residents are required to bring their own mattress, bedsheets, blankets, curtain, pillow, water buckets, jug, torch light, hot water bottle, thermometer, lock and key, and duster. These items will not be provided by the hostel.
- Rooms are subject to check by Principal/ Warden/ Discipline in-charge at any time.
- Residents are expected to maintain silence in the room and the corridors. After 11:00 PM, every student is expected to be in her room and maintain silence.
- Students are expected to keep their rooms, bathroom and surroundings clean and tidy. They are not supposed to disfigure the walls.
- Lights and fans should be switched off when leaving the rooms.
- Residents must handover to the warden all the furniture and equipment of their rooms before vacating their rooms and obtain a clearance certificate from the warden.



MESS

- Mess will be run on outsourcing / cooperative basis. The residents are compulsorily required to join hostel mess for minimum 25 days running in month. Mess charges/ dues must be cleared on 4th of every month.
- Students are not allowed to take-out the kitchen utensils, crockery and cutlery from the dining hall under any circumstance.
- Residents are required to be punctual for dinner. Catering staff will not be expected to provide meals before or after the fixed timings.
- Wastage of food is strictly prohibited.
- Residents must eat in the dining room. Sick students may be allowed to have their meal (khichdi) in their rooms only with prior permission.



MESS OFF/REBATE RULES

- Attendance record of each resident would be maintained on attendance register in mess.
- Minimum of 5 days mess off would be allowed at a time.
- The rebate in mess bill may be given to individual students on request. The warden and the mess committee of the hostel, keeping in view the income of family and living standard of the concerned student, shall take decision in this regard.

MESS AND DINING HALL

Wholesome meals are served. A resident is expected to come for meals in the dining hall properly attired. Meals are not served outside the dining hall except in case of indisposition.

Mess remains non-functional during autumn and winter breaks and the summer vacation. The meal timing are as follows.

- Breakfast 8.00 AM to 9.00 AM
- Lunch 1.00 PM to 2:00 PM
- Tea 5.00 PM to 5.20 PM
- Dinner 8.00 PM to 9.00 PM

COMMON ROOM

- The common room is for exclusive use of the residents.
- The common room will close at 9.30 pm after that the residents should be in their own

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- rooms and maintain silence thereafter in the hostel.
 - Viewing television is allowed in the common room till 9.00 pm on all days. On Saturday it is allowed till 11.00 pm.
 - All common areas including corridors should be kept clean and litter free. Any violation of this will invite penalty.

FACILITIES

STUDY ROOM

The study room remains open till 11:00 pm.

Computer Facility/Wi-Fi

Hostel residents are provided with the Wi-Fi facility which can be used by them on their laptops with the help of user-id and passwords issued by the IT centre of the hostel. Wi-Fi facility allows round-o'clock net connectivity.

Games

The hostel common room is furnished with a variety of indoor games for recreation such as Carom, Chess, Table Tennis etc.

Hostel Lawns

There are small lawns within the hostel compound where students can enjoy refreshing time, study and exercise. The lawns in the hostel compound add vibrancy to the hostel.

Aqua guard and Water cooler

For proper purification of water, water cooler with aqua-guard is installed.

Solar Water Heaters

24*7 hot water availability in bathrooms.

Sanitary Napkin Vending Machine and Incinerator

In hostel sanitary napkins vending machine along with incinerator is there in wash rooms.

Sewing Machine

Sewing machine is available for minor stitching work.

Hostel Attendant

Hostel attendant /helper is available for girls.

CCTV Cameras

CCTV cameras are installed for security.

Best Practices of the Hostel:

- The best practice of the hostel is that the boarders of the hostel do the cleaning and sanitization of the hostel themselves along with the safai karamchari.
- Every morning residents practice Yoga and meditation.
- The Garden along with a Herbal Garden is maintained by residents themselves.

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- A small Library is maintained by students. They donate their old books to the hostel library.
 - Compost Pit has been maintained for waste management.
 - Different co- curricular activities are performed in hostel according to the annual calendar with full participation of all students.

HOSTEL FEES

A. (Refundable)

Hostel Security	Rs. 500.00
Mess Security	Rs. 1000.00
Total	Rs 1500.00

B. Monthly Charges

(To be paid in one instalment only at the time of admission)

ROOM RENT @ Rs.50/-	Rs. 600.00
COMMON ROOM FUND @ Rs.10/-	Rs. 120.00
CLERICAL ASSISTANCE @ Rs.5/-	Rs. 60.00
SWEEPER CHARGES @ Rs.110/-	Rs.1320.00
FIRST AID CHARGES @ Rs.20/-	
ELECTRICITY/WATER CHARGE AND OTHER MISE @ Rs. 500/-	Rs.240.00 Rs.6000.00
MAINTENANCE OF CAMPUS @ Rs.60/-	Rs.720.00
RECREATIONAL CHARGES @ Rs.20/-	Rs.240.00
ATTENDANT FEE @ Rs.210/-	Rs.2520.00
CROCKERY/UTENSIL CHARGES @ Rs.10/-	Rs.120.00
INTERNET CHARGES @ Rs. 50/-	Rs.600.00
TOTAL AMOUNT TO BE PAID	Rs.14040.00

NOTE: Divyang students have to pay the charges for services.

**FEE AND OTHER HOSTEL DUES CHARGEABLE FROM DIVYANG
GIRL STUDENTS OF
GOVT. COLLEGE OF TEACHER EDUCATION DHARAMSHALA
(ONLY FOR ONE YEAR) SESSION 2023-2025**

• Hostel Security (Refundable)	Rs. 500-00
• Mess Security (Refundable)	Rs. 1000-00
• Monthly Charges (To be paid in one instalment only at the time of admission)	
• Sweeper Charges @ Rs. 110/-	Rs.1320-00
• Electricity/Water Charge and Other More @ Rs. 500/-	Rs. 6000-00
• Attendant fee @ Rs. 210/-	Rs. 2520-00
• Internet Charges @ 50/-	Rs.600-00
Total:	Rs11940:00

Principal
Govt. College of Teacher Education,
Dharamshala

GCTE GIRLS HOSTEL DHARAMSHALA
2023-2025
ANNUAL CALENDAR (Tentative)

14-09-2023	Hindi Diwas	Calligraphy competition , Poetry recitation
September		
Date	Day	Activity
24-09-2023	Tourism Day	Poster of nearby tourist places
October		
Date	Day	Activity
02-10-2023	Gandhi Jayanti	Cleanliness Drive
15-10-2023	Navratri	Dandiya, Mehndi competition, Reel making competition
24-10-2023	Dusshera	Play on Ram Leela
28-10-2023	Maharishi Balmiki Jayanti	Ramayana Watching
November		
Date	Day	Activity
08-11-2023	Deepawali celebration	Toran making, Rangoli
17-11-2023	Children's Day celebration	Doodle Art competition
18-11-2023		Kabaddi Match, kho-kho
December		
Date	Day	Activity
03-12-2023		Volleyball match
22-12-2023	Mathematics Day	Quiz
25-12-2023	Christmas Day	Bonfire
31-12-2023		New Year Celebration
February		
Date	Day	Activity
14-02-2024	Vasant Panchami	Saraswati Puja, kite flying, rangoli competition
28-02-2024	National Science Day	Quiz Competition, fun scientific facts sharing

March

03-03-2024	World Wildlife Day	Sharing fun facts related to wildlife
08-03-2024	International Women day	Role Play of Famous Indian Female personality
24-03-2024	Holi	Puja and Holi celebration

April

Date	Day	Activity
06-04-2024		Carrom/Chess Competition
15-04-2024	Himachal Day	Parade, Folk dance competition
22-04-2024	World Earth Day	Cleaning Campus

May

Date	Day	Activity
14-05-2024	Mother's Day	Card Making, Poetry recitation
23-05-2024	Budh Purnima	Visiting nearby Monastery

June

Date	Day	Activity
05-06-2024	Environment Day	Plantation, Rock painting
21-06-2024	Yoga day	Yoga Competition

Govt. College of Teacher Education, Dharamshala (HP)

(Application for admission to Girls Hostel) Session 2023-2025

- Name (in Block Letter)
 - Class (Section)
 - Roll No.
 - Mother's Name.....
Phone No.(Whats App)..... Adhar No.....
 - Father's Name
 - Phone No.(Whats App)..... Adhar No.....
 - Permanent Address
 - Address for correspondence (Parents):-
 - Name
 - Address
 - Telephone No./Mobile No.
 - Father's Occupation
 - Mother's Occupation.....
 - Address of the local guardian (To be contacted in case of Emergency)
 - Name
 - Adhar No.....
 - Address
 - Telephone No.
 - Relationship with the applicant
 - Graduation Annual Examination Result
 - a) B.A/B.Sc/B.Com Exam Result.....
 - b) Roll No.
 - c) Total Marks obtained
 - d) Percentage
 - e) Marks obtained in B.Ed. entrance Exam:.....
(Attach copy of B.Ed. Entrance Exam Result)
 - Mobile No. of Candidate(WhatsApp):.....
 - Email ID of Candidate.....
 - **(Particulars of persons authorized to meet the resident of the Hostel)**
 - Name and Relation of the relatives who will be meeting the hostellers
.....
- | Sr. No. | Name | Relation with the student | Address |
|---------|------|---------------------------|---------|
|---------|------|---------------------------|---------|
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Undertaking

- Ihereby solemnly pledge that I shall strictly and faithfully abide by all the rules and regulations framed by the college and hostel administration from time to time.
- I have gone through the rules notified and circulated about the hostel discipline.
- **I shall not indulge in any act of ragging, indiscipline, in any kind of substance abuse and that if I am found guilty of any such offences as are covered under these rules, I shall have no claim against the orders of justification/expulsion/punishment.**
- I hereby agree to all the terms & condition and follow the rules and regulation of this institution. The particular given above are true to the best of my knowledge and belief.

Place: _____

Signature of the student

Name in Capital Letters

- IFather/Mother/Guardians hereby agree to be responsible for payment of all kinds of dues in time and to compensate payment for loss/damage to the College/Hostel property caused by my daughter/ward.
- I Father/Mother/Guardians hereby undertake, that I shall be responsible for the good behavior of my daughter/ward in the college/hostel. In case she is found guilty of any offence or misconduct, I shall withdraw my daughter/ward from the hostel/pay the fine imposed.
- I Father/Mother/Guardian to hereby undertake that the information/name of visitor relative of my daughter /ward is true and they are authorized to visit my daughter as and when required.

**Signature of the
Father/Mother/Guardian**

Recommended/Not recommended for admission to Girls hostel.

Hostel Admission Committee

**Permitted/Not-Permitted.
Principal,
Govt. College of Teacher
Education, Dharamshala**

BIO-DATA CARD
GOVT. COLLEGE OF TEACHER EDUCATION, DHARAMSHALA
Particulars of the B. Ed. Trainees
Session 2023-2025

Roll No.

(To be filled by the office)

Name of Trainee

- a) Father's Name
- b) Mother's Name
- c) Contact No. i.e. Tele No.

Date of Birth (in figure)

(in words)

H.P. University Registration No. Category

Permanent Home Address

Telephone No.

Address of Local Guardian (if any) with Phone No.

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Mobile No. of candidate

Email ID

Blood Group

Education Qualification (Attach Photocopy of 10th and B.A./B.Sc./B.Com)

Sr. No.	Class	Board/Univ.	Institute Attended	Year Session	Marks Obtained	Maximum Marks	Division	%age
1	10th							
2	B.A/B.Sc/ B.Com							
3	MA/MSc /MCom.							

Signature of the Trainee

C/S
Principal
Govt. College of Teacher Education
Dharamshala, Dist. Kangra (H.P.)

Signature of Admission Committee
1.
2.
3.

FAREWELL 2023





राजकीय अध्यापक शिक्षा महाविद्यालय धर्मशाला
कन्या छात्रावास सत्र— 2021-2023



Sitting on Ground :- Shivani Thakur, Richa Sood, Ankita Thakur, Sapna Shabnam Thakur, Shivani, Priya, Garjana Thakur, Sarla Thakur, Anita, Kanika Sharma.
Sitting on Chair :- Nikita, Jagriti Sharma, Anshika Sharma, Akanksha Kanwar, Priyanka, Babita Chambial (Hostel warden), Bharti, Shivangi, Shivali Thakur, Priyanka Bhagta, Kiran Rana.
Standing 1st Row :- Pratiksha Thakur, Deepika Sharma, Shweta, Sapna, Roshni, Mamta, Payal, Ankita, Jyoti, Anu Bala, Ashima, Deeksha Salwani.
Standing 2nd row :- Swati, Pragya Thakur, Shikha Thakur, Alka Sharma, Jagisha Sharma, Priyanka Sharma, Poonam Chauhan, Sakina Thakur, Jyoti, Anshika Thakur, Sonali.

